



Audio Visual

Scope of Audio Visual Services

Stage 1 - Schematic Design:-

- a. Conceptual studies;
- b. Written report outlining the recommended programme for system designs.

Before proceeding to Stage 2, the Audio Visual Consultant will require budgeting approval by the client, in writing.

Stage 2 - Design Development:-

- a. Layouts of typical areas;
- b. Preliminary layouts of proposed systems on transparencies provided by the Architect/Client;
- c. Equipment Schedule with preliminary sketches;
- d. Preliminary cost estimates of recommended equipment;
- e. Diagrams for circuiting and control.

Stage 3 - Contract Documents and Review:-

Final layouts of proposed systems on working drawing transparencies provided by the Architect or other appointed consultants;

- a. Final cuts and sketches of proposed equipment;
- b. Final specifications for the equipment;
- c. Review of final contract documents as prepared by the Architect and his Consultants, and related to the A.V. system;
- d. Assistance in evaluating proposals by Bidders.

Stage 4 - Construction:-

- a. Review/ comment on the appointed contractor's shop drawings.
- b. Office based project supervision until completion.
- c. Review of systems to verify compliance with design/product specification (or design intent).

Note 1: Stage 5 services are provided on a daily rate basis, upon request.

2: Time at site is billable on a daily rate basis.

